

**ASQ SAGINAW VALLEY SECTION 1004
EXECUTIVE BOARD MEETING
TEXAN - SAGINAW
20 NOVEMBER 2003**

The meeting was called to order by Rudy Salinger at 5:10 PM. The following were in attendance:

Rudy Salinger	Shelly Bennett	Bill Menzl	Anita Kenworthy
Jean Esckelson	Christine Eckerle	Karl Eckerle	Pete Hudeck

October meeting minutes were accepted with the following revision: spelling for the December speaker's name is Pickleman.

MINUTES

Chair Reports

Treasurer

No response from Greg Rovoll on status of vouchers. Changing the newsletter to on-line with postcard reminders has been a huge cost savings...the postcards are only approximately \$90/month. 3 primers for black belt class are \$240. Karl, Jim and Bill need one (Pete already has one).

SMP

There will be no CQT.

We are not doing "showcase a member" due to the vacancy in the membership chair...Rudy will write the next one. Karl and Chris volunteered to recruit members for the Olympiad. Karl is participating in the Science Quiz.

We are tracking newsletter and cost.

We need to track internet usage.

Need to review the by-laws.

Education

No CQT.

Newsletter/website

Changes are working well. Pete removed the site to sign-up for the email version due to the changes. We have permission from National to send out a one-time mass email...Pete will follow-up.

Program

We are all set for the dinner at the Bavarian Inn on December 10th. Shelly to bring datashow. Need to change January's location to Damon's and update this on the website. We discussed the CD giveaway for the January dinner meeting. Pete will send permission letters for any company demos that we would like to include (i.e., Minitab). Send any other ideas to Pete for inclusion on the CD.

Old Business

A notice will go out in the next newsletter that we are looking for a membership chair.

New Business

National has revised their by-laws but we have not revised ours in awhile. Karl provided a copy of the current section by-laws to Rudy. Karl has volunteered to lead a committee (which Rudy will serve on also) to review the by-laws. This information will be posted in the newsletter. Pete recommended that we maintain the current copy on the members only section of the website.

Nominations are coming up. Karl reviewed the requirements in our Policies and Procedures. Karl volunteered to lead the nomination committee; Greg Rovoll will be on the committee as past chair and Bill Menzl volunteered to serve also. Nominations will be opened at the December dinner meeting and a notice will appear in the December newsletter.

Pete needs a copy of National's guidelines on logo usage.

Roundtable

Karl: reminded everyone that internal company certifications now count for recertification units and asked that a reminder that recertification paperwork is in due in December...send any questions to Karl.

Shelly: asked for input on the February topic:

- Getting to know team members that are geographically different

- How to use NetMeeting effectively?

- How to address cultural diversity issues?

- How to handle the logistics (i.e., time changes)?

- Are wage discrepancies an issue?

- How does one do team forming activities and how often?

- What types of communication issues arise?

- Should one institute language standards?

- Should/how to address historic cultural tensions?...and how to become aware of them?

Anita: was asked for input on the January topic. Everyone would like to see an overview/discussion of a current 6 Sigma Project.

Adjourn 6:06 PM

Respectfully submitted,

Shelly Bennett